

1) Call to Order

Vice Chair, Bob Sleep, called the meeting to order at 7:00pm with the following people present: board Members Martin Stout, Bob Sleep, Bob Robinson, Steven Clark, Dan McIsaac; Staff, Laura Winton, Director; Members absent: Aruna Brennan; Citizens present: Claire Spink, Chair, Friends of the Beaumont Library.

2) Adoption of Agenda

MOVED by Bob Robinson that the October 4, 2021 Board Meeting Agenda be as presented.

Carried

3) Adoption of Minutes

- a. Attachment – Minutes, City of Beaumont Library Board Meeting, Sept 13, 2021

MOVED by Bob Robinson that the September 13, 2021 Board Meeting Minutes be approved as presented.

Carried

4) Items for Approval

- a. Item 1 – 2022 Operational Budget Briefing Note
 - i. Attachment 1 – Operational Budget 2022
 - ii. Attachment 2 – Operational Budget 5-year Projections
 - iii. Attachment 3 – Library Change Request to be included in Council Budget Package

MOVED by Bob Robinson that the Library Board approves the 2022 Operational Budget prepared by Library Staff to be presented to City Council at budget deliberations in December.

Carried

- b. Item 2 – 2022 Capital Request, Construction Documents and CIQS Estimate
 - i. Attachment 1 – Capital Request Form to Council

MOVED by Martin Stout that the Library Board approves the 2022 Capital Budget Request prepared by the Library Director to be presented to Council during budget deliberations.

Carried

5) Items for Information

- a. Item 3 – Operational Update
 - i. Attachment 1 – YTD Budget Summary Sheet, Oct 2021

Director provided an update on operations and budget YTD and anticipated YE as per briefing note and budget summary attachment.

b. Item 4 – Bibliobike Report, 2021

Director provided a report on the Bibliobike 2021 project, prepared by the Library Director and Program Coordinator.

- c. Item 5 – Library Expansion Design Update
 - i. Attachment 1 – Initial Concept Drawings

Director provided a summary of project progress and upcoming work as per briefing note.

d. Item 6 – Library Plan of Service Update

Director provided an update on project progress as per briefing note. Board Workshop is scheduled for December 10 and 11th. To be confirmed with Board Chair, Aruna Brennan.

e. Item 7 – YRL Update, Bob Robinson

Bob Robinson reported on YRL board meeting held October 4, 2021. YRL and regions are working to get access to EPL and CPL e-resources. YRL continues to work on their Plan of Service. Dr. Margaret Law will be working more closely with YRL moving forward. More details to come. New Manager, Accounting Services begins in October. There may be changes coming to internet services to decrease costs.

6) New Business - none

7) Correspondence - none

8) Adjournment

Vice Chair Bob Sleep declared the meeting adjourned at 8:22pm.

Aruna Brennan

Board Chair

NEXT MEETING – November 8, 2021

