

CITY OF BEAUMONT LIBRARY BOARD
Online Meeting on May 11, 2020 (7:00 p.m.)

1. Citizens Present - none

Board/staff members present: Aruna Brennan, Martin Stout, Bob Sleep, Robert Robinson, Laura Winton, Len Spink, Honey Pell, Steven Clark

Members Absent: Ariel Stanners, Bill Daneliuk

2. Call to Order by Aruna Brennan at 7:03 pm

3. Adoption of Agenda

MOTION by Robert R. to approve the agenda - **CARRIED**

4. Approval of Minutes of April 6, 2020

MOTION by Martin S. to approve the minutes of April 6, 2020 - **CARRIED**

5. Librarian's Report – Laura

See Library Report written submission. Additional discussion:

- Will be adding chat service starting May 19
- Possible curbside pick up service
- Youtube channel operational
- Continuing to work on Community Profile
- Completed inventory
- Continuing collection audit

6. Friends of the Library – Laura

No update at this time.

7. YRL - Len

- Executive meeting last week. Auditor selected. YRL highlights available in the shared folder.

BUSINESS

8. Business

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a. Operating Grant update

- Extension to deadline to submit documents until fall. Laura intends to submit as early as possible.

b. Policy updates (in meeting folder)

The Policy Committee provided updates on the following Policies: G-01, G-02, G-04, G-05

MOTION by Martin S. to approve Policies G-01, G-02, G-04, G-05 - **CARRIED**

c. RFP - Our Places and Play Master Plan

- Using City of Beaumont Library current feasibility study as a base to build toward an expansion plan. Laura would like to hear from the Board on the direction the Plan should proceed. Suggestion to ask the City for guidance on how to proceed with a “shovel ready” project plan. Discuss the feasibility of the Province including funding for the Library, what the funding level might be, what is the City’s view on the existing infrastructure and/or expansion/new build. Laura will contact the City. Laura is happy to provide a draft of what an RFP would look like.

d. Library Service Agreement with the City of Beaumont

- no update, waiting for response from City

e. Plan of Service

- waiting for direction from PLSB. Will draft up a project plan. Would like to do a 2 year Plan Of Service. Requirement of a Community Needs Assessment necessitates creativity with current situation (Covid-19) and gathering the information/data.

f. Proposal for curbside holds pickups

- operational, staffing, health and safety, comfort level of staff considerations.

MOTION by Martin S. to approve the proposal for curbside holds pickups - **CARRIED**

g. Community reads project

- Laura will share the staff version of Community Reads video.

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h. SRC update

- Summer Reading Club (initiative put together by TD), the Library always [articipates. The look and activities will be very different this year. The Government of Canada Grant will pay for 100% of wages of summer programming staff. Waiting for grant funding confirmation.

i. Reopening considerations and plans

- YRL has provided information for libraries on re-opening
- Laura will be providing a draft for gradual reopening
- Guidelines are in place for staff when in building
- Following the guidelines YRL and AHS have set out

j. Human resources (In Camera)

MOTION to go in camera by Len S. at 8:23 pm - **CARRIED**

MOTION to come out of camera by Martin S. at 8:28 pm - **CARRIED**

9. Correspondence

- none

10. Adjournment

MOTION to adjourn by Aruna B. at 8:29 pm.- **CARRIED**

NEXT MEETING – June 8, 2020 at 7:00pm

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Board Chairperson