

Our Vision

The Library is a place for everyone to gather, explore, learn, and express themselves

Our Mission

Connecting people to ideas, experiences, and one another

Our Values

Connection, Courage, Fun, Inclusivity, Respect

Board Members present: A. Brennan, D. McIsaac, S. Clark, K. Saroya, M. McIntyre, B. Daneluik (Mayor), N. Kular

Board Members absent: D. Tolley

Staff Members present: L. Winton, Library Director

Members of the public present: None

1) Call to Order - 7:05 pm by A. Brennan

2) Adoption of Agenda - Motion by K. Saroya to adopt Agenda - CARRIED

3) Adoption of Minutes - Motion by M. McIntyre to adopt minutes - CARRIED

a. Meeting Minutes, 13 Mar 2023

4) Items for Approval

a. Occupational Health and Safety and Violence Harassment and Prevention Policies – Laura Winton

i. Occupational Health and Safety Policy Draft

1. Two year review changed to three year review

ii. Violence and Harassment Prevention Policy Draft

1. Whistleblower policy drafted

2. Two year review changed to three year review

iii. Minutes, 2023 03 21 Budget Subcommittee Meeting

iv. A. Brennan - Reviewing policies every three years instead of two will reduce the number of policy review meetings

v. Library Board PD in May 2023 with Margaret Law

vi. **MOTION by K. Saroya** that the Board approves Policy OHS-01, Occupational Health and Safety, and Policy OHS-02 Harassment and Violence Prevention *as amended* - **CARRIED**

b. Revised Operating Budget 2023 – Laura Winton

i. Budget 2023, Revised

1. **MOTION by N. Kular** to approve the revised 2023 Library Operating Budget in the amount of \$1,271,600 as presented - **CARRIED**

ii. November 2022 Budget Briefing Note, for information

5) Items for Information

- a. Board Inquiry Response: Breakdown of Provincial Funding Increase – Laura Winton
- b. Operational Update – Laura Winton
 - i. Mar 2023 YTD Budget Actuals
- c. Capital Budget Update (in camera)
 - i. **MOTION by B. Daneliuk** to go into camera at 7:37pm - **CARRIED**
 - ii. **MOTION by A. Brennan** to go into camera at 7:44pm - **CARRIED**
- d. Friends of the Library Update – Diane Tolley
 - i. Chase the Ace still being planned
 - ii. Wine Nights - dwindling attendance
 - iii. Spring Plant fundraiser
 - iv. Casino - received funding from assisting with another library's Casino night
- e. YRL Update – Dan Mclsaac
 - i. Budget surplus
 - ii. Seeking Charity status
 - iii. Government grants available for language learning
 - iv. Host library had plaque noting “living wage employer”
 - 1. L. Winton to look into status of living wage for BBL
 - v. Some libraries have employees trained to administer Naloxone
 - 1. Not something on the BBL OHS policy yet, as it is not a big issue, but will be added in the future
 - vi. Anything to bring up with the YRL, contact D. Mclsaac

6) Correspondence - None

7) Adjournment - 7:58 pm by A. Brennan

